

**CATALOG
2023-2024**



NORTHERN CALIFORNIA BIBLE COLLEGE

**Campbell Main Campus
1799 Winchester Blvd
Campbell, CA 95008
phone: (925) 846-6464
info@ncbc.net**

PURSUING THE SPIRIT & THE WORD



9/1/2023 - 8/30/2024

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President Emeritus' Message



Pastor David G. Sell
President Emeritus

“Our ‘off-site distance-learning center’ has been designed to accommodate the working student who faces both time and distance restrictions.”

My personal association with NCBC since 1971 has allowed me to become involved in the lives of numerous students who have impacted their generation for Christ. Many of our graduates have planted churches, labored on the mission field, served in staff positions at their church, or taught in one of the many venues of Christian Service.

For the first 28 years, the college aimed to serve only the needs of the greater San Francisco Bay Area. A major shift in purpose occurred in 1999, when NCBC went online and developed an “off-site distance-learning program.” In 2004 NCBC joined with “Reasons to Believe” to offer a state-of-the-art series of courses addressing Christian apologetics.

Our distance-learning center has been designed to accommodate the working student or military service persons who face both time and distance restrictions. With courses available via livestream or online, students can study at the time and place of their convenience. Commuters can listen on the way to work without having to take notes, knowing that each course comes with an extensive Course-Notebook, which contains a virtual copy of the professor’s notes. Classes have been designed to avoid tedious memorization and to promote creative thinking. Self-pacing allows students to work at their own speed, while still holding to a defined schedule of completion and regular interaction via email with the instructor.

Many of our students are full-time teachers in Christian schools associated with ACSI (Association of Christian Schools International). NCBC’s courses are approved by ACSI to satisfy the Certification requirements comprised of ‘continuing education units’ (CEUs). For over 50 years, we have tried to maintain an evangelical yet contemporary approach to the study of the Bible, while believing in the present-day activity of the Holy Spirit. If you are sensing the call to increase your biblical knowledge, or perhaps ‘tool-up’ for a future career in ministry, Northern California Bible College can help provide you with a strong biblical foundation at a very reasonable price.

-Pastor David G. Sell

Statement from the Faculty Chairman

Northern California Bible College was founded with a commitment to blend the Word of God with the power of the Holy Spirit. Now over 50 years later we stand proud of our graduates who pastor churches, serve as associate pastors, function as lay-leaders, or simply work the ministries of the local church.

When young leaders arrive with fresh vision to reach their generation, our job is to install sound biblical instruction, while continuously fueling their flame! In addition to the younger generation, many of our students are midway in life, now feeling the call to tool up for the years ahead; perhaps a second career in ministry awaits them.

We also believe that God is calling His Church into a fresh worldwide revival, requiring a vast supply of workers for the awaiting harvest. However God chooses to call our students—either into churches, businesses, missions, or home Bible studies—our goal is to teach them to live out God’s word, while being equipped in the power of the Holy Spirit.

For over 50 years, NCBC has served the needs of students from hundreds of churches and various denominations. We also serve a growing network of “distance” students located throughout the United States and abroad. Some of our most dedicated learners are presently incarcerated in the California prison system; these men and women recently came to know the Lord and are now systematically studying the Bible. It is our privilege to invest in these true servants of Christ.

In the last several years we added new San Francisco Bay Area satellite locations. Our faculty brings to the table well over 100 years of pastoral experience, along with a strong academic grounding.

If you are considering entering into a systematic study of Scripture, you will find NCBC affordable, aligned with today’s culture, doctrinally supportive of the Spirit, and rich in biblical revelation.

-Dr. Daniel J. Griffiths, Faculty Chairman



Dr. Daniel J. Griffiths
Faculty Chairman

“Our job is to install sound biblical instruction, while continuously fueling their flame!”

Faculty & Administration

GREG HOLSCLAW

President, MBA Eastern University in Organizational Leadership, BS San Jose State University, Founder Revival Valley Ministries and Pastor.

DAVID G. SELL

Emeritus President of Northern California Bible College; Founding pastor of Pleasanton Community Church, Instructor – M.A., San Jose State University; B.A., San Jose State University; Th.B., Northern California Bible College; 36 years pastoral experience.

DR. TRACY HOLSCLAW

Chief Academic Officer at Northern California Bible College, Professor. Ph.D. Statistics UC Santa Cruz. Mmin Christian Ministry. Global Awakening Theological Seminary. Th.D. (in process), Postdoc at UC Irvine, MS/BS San Jose State University.

DR. DAN GRIFFITHS

Faculty Chairman of Northern California Bible College; Professor, D. Min, Fuller Seminary, Pasadena, CA; M.Div., Golden Gate Seminary; B.A., San Jose State University; 42 years senior pastoral experience, Milpitas, CA.

DR. RAY ROBLES

Instructor at Northern California Bible College. Ph.D. Theology and Philosophy. Bangor, Wales; Masters of Theological Studies, Pentecostal Theological Seminary, Bachelor of Science in Religion, Liberty University

DR. WAYNE MANCARI

D. Min. in Leadership from Regent University; MA in Theology from Fuller Theological Seminary; MA in Biblical Studies from Assemblies of God Theological Seminary; BA in Bible from Central Bible College; Lead pastor at Cornerstone Assembly of God, North Chesterfield, VA (1988 – 2009); Director of Branch Sites, Cathedral of Faith (2009-present).

GARY MORTARA

Lead pastor, adjunct faculty, Jubilee Bible College, Golden Gate School of Theology, Patten University; Author, Radio host, conference speaker.

LYDIA NEELEY

Librarian. BA Vanguard University of Southern California, MLIS, Master of Library and Information Science, San Jose State University.

MARYANNA BERNAL

Registrar. BA Biblical Studies, Northern California Bible College.

ERNEST B. GENTILE

Emeritus, President of Northern California Bible College, 1971-2012, Senior Pastor Emeritus of Christian Community Church, Instructor – M.A., Fuller Theological Seminary; B.A., Whitworth College; University of Washington; San Jose State University; Th.B., Northern California Bible College; Diploma, Bethel Temple School; 59 years pastoral experience; author of numerous books.

BOARD OF TRUSTEES

Richard Lietz, Mike Garcia, Kathy Stewart, Lee Wei, and Greg Holsclaw.

Calendar for 2023-2024

2023-2024 ACADEMIC CALENDAR

FALL

Sept 17, 2023: Fall Quarter Begins

Nov 19-25: Thanksgiving week (no classes)

Dec 11-15: Fall finals

WINTER

Jan 2, 2024: Winter Quarter Begins

Mar 18-22: Winter finals

Mar 25-Mar 29: Spring break (no classes)

SPRING

Apr 1: Spring Quarter Begins

June 17-June 21: Spring finals

SUMMER

June 23-Sept 14: Summer Quarter



New quarters begin in September, January, April, and June. Courses traditionally run for 12 weeks and follow the quarter system. Each class typically meets for two hours per week. Distance Terms start monthly.

Statement of Faith

We believe in the inerrancy of Scripture, realizing that the original autograph copies were **inspired by God**, containing no textual fault. - 2 Timothy 3:16

We believe that the Scriptures are the verbally inspired Word of God, and are the final source in all matters relating to **faith** and conduct. - 2 Timothy 3:16; 2 Peter 1:20-21

We believe that the one true God is revealed through the Scriptures as Father, Son, and Holy Spirit. God has manifested Himself to mankind in the person of the Lord **Jesus Christ**. - 1 John 1:1-3; John 15:26; Matthew 28:19

We believe that man was created good and in the **image of God** but through voluntary transgression is lost and spiritually dead. - Genesis 1:27; 2:16-17; 1 Corinthians 15:21-22; Romans 3:9-10

We believe that **redemption** may be obtained only through repentance toward God and faith toward the Lord Jesus Christ. There is nothing a sinner can do to save himself—except repent and call on the name of Lord Jesus Christ. - Ephesians 2:8-9; Romans 3:10-24; 6:23

We believe that **honest repentance** and faith toward Christ Jesus will produce a sanctified vessel and separation from the world of sin. - 1 Thess 4:3-8; 5:23

We believe in water **baptism** by immersion as commanded in the Scriptures for all who repent and believe on the Lord Jesus Christ. - Matthew 23:19; Acts 2:38; 10:48; Rom. 6:4

We believe in the “Baptism with the Holy Spirit” as a definite experience available to all believers, with possible **evidences** including power, joy, or the ability to speak in other tongues. - Matthew 3:11; Mark 1:8; Acts 2:4; 11:16

We believe in miracles, prophetic utterances, and supernatural gifts given by the **Holy Spirit** to the church today. - 1 Corinthians 12:7-11

We believe in the foundational ministries of the apostles, prophets, evangelists, pastors and teachers for the **church today**. - Ephesians 4:7-15

We believe in New Testament order and organization for the **local church**, and in the authority of indigenous church government. - Titus 1:59; 1 Timothy 3:1-13; Acts 6:17

We believe that the unique human life, made in the image of God, begins at the moment of conception. Thus, all human life is sacred from conception until natural death, and every person possesses a God-given, unalienable right to live, and the Church, God’s people, must defend the helpless, in all stages of life. - Psalm 39:4; 127:3; 71:6; 139:14-16; Jer. 1:5; Luke 1:44; 1 Cor. 11:12; Job 14:5-7;

We believe that God created humans male and female, has ordained marriage as a union between one man and one woman (an exclusive union as defined in Scripture), and that these two complimentary and immutable sexes reflect the image and nature of God, and rejection of one’s biological sex is a rejection of the image of God within that person (Genesis 1:26-27). Furthermore, we believe any form of sexual immorality (including adultery, fornication, cohabitation, homosexual behavior, bisexual conduct, rejection of the immutable and complimentary genders, bestiality, incest, or use of pornography) is sinful and offensive to God. All employees, officers, and board members of NCBC are to be attendees in good standing of churches in agreement with the Biblical perspective stated here regarding marriage, sexuality, and purity. - Matt 15:18-20; 1 Cor 6:9-10

We believe in the literal bodily return of the Lord Jesus Christ to earth again. He will return from heaven in **great glory and power**, climaxing this final judgment and the eternal punishment of the ungodly and the eternal resurrection on the ungodly and the resurrection and translation of the righteous. - Matthew 16:27; 24:30; Acts 3:20; 1 Thess 4:16; 2 Thess 1:7-8; 2:8; Jude 14-15; Rev 1:7

We ask students to show respect for our doctrinal positions. Students are asked not to campaign for their differing positions or use the college setting to proselytize positions contrary to these statements. NCBC does not require students to adhere to these doctrinal statements fully, but substantial deviation may be a reason for dis-enrollment. NCBC desires that every person must be afforded compassion, love, kindness, respect, and dignity along their journey of faith in Jesus Christ. Mark 12:28-31; Luke 6:31

Mission and Objective

Mission Statement:

The Mission of Northern California Bible College is to provide nationally accredited undergraduate, graduate, local and distance biblical education.

That purpose could include any combination of the following primary objectives:

1. To provide a strong grasp of the factual contents of the Bible, interpreted in a sound, scholarly, and spiritual manner.

2. To better understand the truths of the Bible primarily for the personal enrichment of all students.

3. To provide a way for students to earn either a Certificate Diploma, Associate of Arts degree, or Bachelor of Arts degree in Biblical Studies.

4. To prepare students for a professional calling in part or full-time ministry.

5. To prepare students who are Christian educators in an A.C.S.I. Elementary, Junior High, or High School to earn Continuing Education Units.

6. To maintain national accreditation and continue in good standing with Transnational Association of Christians Colleges and Schools (TRACS).

7. To create an educational model for startup Bible Colleges in foreign countries to follow, as well as help them become established as the Spirit leads.

Philosophy of Education

Based on our conviction of the inerrancy of Scripture as found in our Statement of Faith, all teaching and learning must of necessity flow from the concepts of education found in the Bible. These include:

- The imperative of wisdom (Deuteronomy 4:6; Job 12:13; Psalm 51:6; Proverbs 2:6, 3:13)
- The need for proper instruction (Exodus 24:12; Job 33:16; Proverbs 1:7; 1 Thessalonians 4:1)
- The command for change (Romans 12:2; 2 Corinthians 3:18)
- The requirement for learning (Deuteronomy 5:1; Psalm 119:71; Jeremiah 10:2; Matthew 11:29)
- The obligation of humility (Proverbs 15:3; Philippians 2:3; 1 Peter 5:5)

Northern California Bible College is an organization that honors Jesus Christ and brings glory to God by seeking to develop individuals to perceive all aspects of their lives as a sacred calling of God.

Every lesson/course remains consistent with generally accepted biblical interpretation established by generally accepted rules of hermeneutics, as presented by Conner K.J. & Malmin K. *Interpreting the Scriptures* (1983) City Christian Publishing, Portland, Oregon.

Along with the individually chosen coursework, the NCBC philosophy of education includes the idea that the shared life of the instructor is as relevant to the overall learning experience of the student than the actual content of a course. Hence, those selected to teach, be it online or on campus, must model the careful attention of their own spiritual development and humbly reveal that to the students whenever possible. Following the idea that “you teach a little by what you say, more by what you do, but most of all by who you are”, it is imperative that all NCBC employees, but particularly the instructors, make conscious efforts to reveal their personal efforts to grow in Christlikeness, whatever that may be.

Statement of Ethical Values and Standards

It shall be the practice that all individuals, committees, instructors, Board members, and employees of Northern California Bible College (NCBC) shall conduct themselves when representing the College in a manner that follows Biblical guidelines and brings honor to Jesus Christ.

Specifically, these guidelines include but are not limited to the following:

1. Submitting to the authority of the Scriptures in all manner of faith and conduct at the control of the Holy Spirit. (2Tim. 3:16-17)
2. Honesty in communication. This includes truthfulness as well as that no relevant information shall be withheld in any communication, verbal or written.
3. Kindness and respect shall be demonstrated toward all individuals with whom any NCBC employee shall come into contact with during the fulfillment of their employment responsibilities. (Gal. 5:22)
4. All reports shall be complete, timely, accurate, and provide the information necessary for decision-making and accreditation.
5. Any employee or Board member shall self-disclose any potential conflict of interest, be it financial or personal, in respect to their affiliation with NCBC.
6. Refraining from any conduct that will reflect discredit upon the Lord and offend a weaker believer. (1Cor. 10:31)

Program Objectives

The Program Objective of Northern California Bible College is to provide the student with a wide-ranging balance of biblical education drawing from New Testament Studies, Old Testament Studies, Biblical Theology, Practical Ministry, and Hermeneutics.

Undergraduate program in Biblical Studies (AA, BA, Certificate)

- Students learn to think clearly, examine their Christian heritage, write distinctively, form a comprehensive biblical theology and worldview, and to communicate the gospel effectively.
- General knowledge of the content of Scripture and principles of interpretation.
- Ability to relate with others in a practical ministry context.

Graduate program in Biblical and Practical Theology (MA)

- Prepare students with a strong Hermeneutic to interpret, teach, and apply biblical truth.
- The transformational aspect of Biblical Truth will be balanced to not just produce head knowledge but active servants working in power.
- To clearly articulate the great orthodox tradition of the Christian Faith and the various positions within that tradition.

Degree Objectives

Associate of Arts in Biblical Studies

The Associate of Arts in Biblical Studies degree is a two-year degree offered to students for the purpose of providing a solid Biblical Studies education. The following student outcomes are expected.

- General knowledge of the content of Scripture
- Knowledge and skills for accurate Biblical interpretation and application to life situations.
- Students will make decisions in doctrine, life, and ministry based on the foundation of the Bible.
- Exhibit the Christian faith in contemporary culture, having developed a biblical worldview and apologetic for Christian values and conduct.

Bachelor of Arts in Biblical Studies

The Bachelor of Arts in Biblical Studies degree is a four-year degree offered to students for the purpose of providing the academic preparation for real-life applications. Expected student outcomes include:

- Students learn to think clearly, examine their Christian heritage, write distinctively, form a comprehensive biblical theology and worldview, and to communicate the gospel effectively.
- Classroom lectures and interaction, study times, and research and writing provide the challenge necessary to expand the students' biblical theology which results in a profound appreciation for creation, life, and truth.
- The Bachelor's Degree qualifies graduates to pursue further theological or ministerial training at the Master's level or at an accredited Seminary.

Master of Arts in Biblical and Practical Theology

The desire is to see each study ministry in the power of the Holy Spirit and articulate both the truth and hunger for more of God. Expected student outcomes include:

- Proclamation and Demonstration: We hope to equip this generation of servants and leaders in both proclamation and demonstration of the full gospel. There will be an emphasis on the work of the Holy Spirit.
- Spirit and Truth: The degree is meant to balance a Spirit and Truth pursuit with the Practical Ministry and Theology combined. The transformational aspect of Biblical Truth will be balanced to not just produce head knowledge but active servants working in power.

Learning Outcomes

1. For degree-seeking students, there will be evidence in their growth of biblical knowledge as well as their ability to study and search the Scriptures for themselves with a historically correct hermeneutic reflecting the NCBC statement of faith.
 2. Students will evidence spiritual growth in their personal ministry within their home/family situation, as well as their participation in serving their local faith community.
 3. All students will evidence an increased understanding of the person, actions, and manifestations of the Holy Spirit.
 4. All students will provide evidence of growth in their biblical knowledge as measured by the NCBC Biblical Assessment Profile at the end of their time of enrollment.
 5. Degreed students will evidence a strong ability to use an array of Bible study resources as made available in the Accordance 11 Essential suite of materials and Galaxie Journal.
 6. The assessment of the outcome of enrollment at NCBC will be done in accord with the Standards and Evaluative Criteria Section 12.2 of NCBC Comprehensive Assessment Plan.
- Substantial knowledge of the content of Scripture
 - Knowledge and skills for accurate Biblical interpretation and application to life situations
 - Students will make decisions in doctrine, life, and ministry based on the foundation of the Bible
 - Exhibit the Christian faith in contemporary culture, having developed a biblical worldview and apologetic for Christian values and conduct
 - Students will demonstrate critical thinking skills regarding issues in contemporary culture
 - Develop meaningful research and writing skills and considerable use of a suite of Bible research tools.



Typical Student

Most of our students fall into one of the following categories:

- Full-time college students seeking a Biblical Studies degree. Those want to be in a Christian environment around faculty and peers that are passionate about their faith.
- Working professionals who take online or night courses for a Master's or Bachelor's degree.
- Part-time students who deeply values the word of God and ministry training who are also be concurrently enrolled in High School, Community College, or another training program.
- Currently in, or pursuing full-time ministry, while finding it necessary to complete their Bible college education on a part-time basis.
- A Christian layperson who has a strong interest in the Bible, wanting to study in more depth than may be available at the local church level.
- Teachers in Christian schools are required to continue their biblical education by earning CEUs in order to maintain their ACSI credential.
- Enlisted in the military, often taking courses overseas.

Students' letters speak of their experience with Off-Site Learning

"This past summer nine of our faculty continued their biblical education at NCBC, while also earning CEUs to satisfy their requirements with A.C.S.I."

Jeri Schall
Former Principal
Valley Christian Elementary
Dublin, CA

"I want to thank you for this fascinating study. Quite honestly, I was not looking forward to listening to 24 CDs, but after the first one I was 'hooked.'"

Kelli Mori
Modesto, CA

"Given family and work demands, finding time to study and extend one's knowledge of the scripture is probably a large challenge for many folks, as it has been for me. But with NCBC's off-site learning program, it has allowed me the opportunity and flexibility to continue with my desire to continue studying the word of God. All the courses taken to date have far exceeded my expectations, and the topics and lectures have been terrific. In summary, the learning has been great and having a Bible college within reach has been a major convenience. With my daily commute time to work averaging one hour each way, I have also been able to take advantage of these unproductive driving periods to listen to the lesson while I meditate on the words. Typically, I would listen to the same CD three to four times during the course of the week's driving; during the weekend time to write up the assignments."

Samuel Cho

Accreditation

TRACS

15935 Forest Road
Forest, VA 24551
(434) 525-9539
info@tracs.org
<https://tracs.org>

Northern California Bible College is a member of the **Transnational Association of Christian Colleges and Schools (TRACS)** [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: info@tracs.org] having been awarded Accredited Status as a Category II institution by the TRACS Accreditation Commission on April 13, 2021; this status is effective for a period of 5 years. TRACS is recognized by the United States Department of Education (DOE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE). In April 2022, NCBC was elevated to a Category III institution (graduate degree issuing) upon the approval of the Master's degree in Biblical and Practical Theology.

Accreditation allows institutions to apply for and potentially participate in Federal Financial Aid programs and also opens the door for transferability of credits to other accredited institutions and acceptance to graduate schools. NCBC holds official status with an agency approved by the US Department of Education. In 2018, NCBC was awarded “Candidacy Status” with TRACS. This accomplishment was 50 years in the making. NCBC finalized the accreditation journey by completing the final step in April, 2021. NCBC now became recognized as a nationally accredited college.

Because NCBC holds status with TRACS, every student that graduates from NCBC graduates from an accredited institution.

COMPLAINTS

When one feels complaints or grievances are not addressed or resolved satisfactorily by the College, complaints can also be filed with the accrediting agency TRACS. See above for contact information and website links for instructions on filing complaints. In addition, questions about accreditation and complaints in regard to accreditation policies and standards can be addressed to TRACS.

BPPE License

NCBC is a private institution that is approved to operate by the Bureau for Private Postsecondary Education (BPPE), and NCBC's approval to operate means the college is in compliance with California state standards as set forth in the CEC and 5, CCR.

FINANCIAL STATEMENT

NCBC does not have a pending petition in bankruptcy, is operating as a debtor in possession, has filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

INFORMATION POLICY

BPPE encourages all prospective students to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet (SPFS), which must be provided to you prior to signing an enrollment agreement.

INQUIRIES

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225, Sacramento, CA 95834 (P.O. Box 980818, West Sacramento, CA 95798-0818), www.bppe.ca.gov, (888) 370-7589 or (916) 574-8900 or by fax (916) 263-1897.

COMPLAINTS

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site www.bppe.ca.gov.

Notice to Prospective Degree Program Students

This institution is fully licensed by the Bureau for Private Postsecondary Education (BPPE) to offer degree programs. To continue to offer this degree program, this institution must meet the following requirements:

Locations and Facilities



The majority of NCBC's curriculum is offered at our four campuses in Campbell, San Jose, and Pleasanton in California.



CAMPBELL CAMPUS (MAIN CAMPUS)

The main campus is located at
1799 Winchester Blvd
Campbell, CA 95008

CATHEDRAL OF FAITH SATELLITE

Horton Youth Center
2315 Canoas Garden
San Jose 95125

PLEASANTON SATELLITE CAMPUS

Fountain Church
4439 Stoneridge Dr.
Pleasanton, 94588

REDEMPTION CHURCH SATELLITE

161 Nortech Parkway
San Jose, 95134

FAITH FELLOWSHIP SATELLITE

577 Manor Blvd.
San Leandro, 94579

LIVESTREAM CLASSES

Every live class can also be taken through Live streamed in the comfort of your own home. Assignments are done online.

WEBSITE: www.ncbc.net

LIBRARY FACILITIES

NCBC has agreements with two local post-secondary institutions for the on-site use of their research libraries. Western Seminary in Milpitas, and Saint Patrick's Seminary in Menlo Park have agreed to allow NCBC students access to their facilities for a small annual fee. Students seeking either the Associate or Bachelors' degree are required to purchase the Accordance Advanced suite of Bible study materials and will be able to view a training video produced by our distance librarian.

EQUIPMENT

Equipment and Materials used for instruction may include: tables or desks with chairs, whiteboards, projectors/screens, audio speakers, and recording machines. If we are recording a class, students' questions and interactions will be recorded. Students sign up for on-site courses by registering on Populi and paying their one-time registration fee.

SAFETY AND EMERGENCY

A floor plan of each classroom with exits and evacuation routes will be posted by the entrance. Students are encouraged to leave class with one another to ensure their safe arrival to each vehicle. Students should be aware of alternate exit routes in the event of an emergency.

Offsite Distance Education

Northern California Bible College also makes available most of our course catalog through our Distance Learning Program. This makes it possible for students to complete their degree exclusively through distance education, made available through Livestream and online formats.

DISTANCE ONLINE FORMAT COURSES

Students may take any of the available courses online. Students have access to a video and audio feed of all the lectures when taught live and can view course material.



The online format is convenient and adaptable to a busy work and family schedule. For students who enjoy studying independently, this program allows you to engage in class lectures at any time through a laptop or desktop computer, or through a smartphone or tablet device.

All distance course video content is viewed online through Populi, NCBC's Learning Management System. These courses must include regular interaction with the instructor and be completed within the same 12-week timeframe of any specific quarter. Students are required to submit homework assignments online along with comments or questions to the instructor at least twice monthly. The "open book" final exam is taken online. NCBC instructors will respond to questions and evaluate assignments within 5 working days upon receiving the students' questions or assignments. Students enrolling in distance learning will receive a login password and instructions on how to view the video-recorded lessons.

Students enrolled in the on-site program often find it helpful to supplement their program by adding certain distance courses. This usually occurs when the desired course will not be taught again on campus in the immediate future.

GETTING STARTED



- Students can start the process by registering at ncbc.net/apply
- After submitting the application, the student will receive a username and password allowing them to register for their class in Populi.
- In Populi, select and register for the course.
- All payments are made through Populi.
- All interactive functions between the school and students are conducted through Populi. These include registration, grades, transcript requests, inquiry of courses needed to graduate, email communications, and viewing video lectures, submitting homework, and taking tests.

Financial Information

TUITION

- Credit (undergraduate): \$489 for each 3-unit class
- Credit (graduate): \$672 for each 3-unit class
- Certificate: \$324 for each 3-unit class
- Audit: \$100

*Tuition rates are the same as the above noted Live/On-site and Distance Course categories.

FEES

- Application fee: \$50 (one-time fee)
- Non-refundable 1st class deposit (\$150)
- Non-refundable (once) STRF fee \$10-55
- Transcript request: \$20 each
- Technology fee: \$35 per quarter
- Processing fee: if paying by credit card
- Printed materials like course manuals or textbooks. Bachelor students must buy Accordance Study Software as part of their library (see below).
- Graduation Fee: \$200
- Graduate students have a \$35 per term library resource fee.
- Payment Plan fee: \$20 fee (enables for credit students to finance their tuition (not fees) over the duration of the quarter). Not available for Distance Learning Students.
- Late fee: \$30 per month that bills are late. A hold will be issued on future registration.

STUDENT LOANS

NCBC does not currently participate in federal or state financial loan programs and is not eligible at this time to offer student loans. If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.

PAYMENT SCHEDULE

Live/On-site Courses and Distance Courses: Student's tuition and fees are due before the first day of the term.

Payments can be made through **Populi** at ncbc.populiweb.com with Echeck (no fee) or credit card (3% processing fee). Or checks can be made out and mailed to Northern California Bible College, 1799 Winchester Blvd, Campbell, CA 95008.

For further instruction on how to make a payment in Populi go to the [college website](#), Student Services webpage for more details.

MILITARY

All military personnel, currently enlisted or eligible for Veterans benefits are offered each course at half the tuition price, though must pay the full rate for textbooks and fees. This discount is contingent upon verification.

1098-T

Every January, NCBC will send an electronic version of the 1098-T tax form to all eligible students. An eligible student is an United States resident who paid tuition in the previous calendar year. This tax form reports all tuition collected by the school for the student and scholarships and financial aid paid to the school against that tuition. In order to provide this form to a student in a way that allows the student to use it for their tax filings, we must collect social security numbers from all eligible students. For more information on the 1098-T form, please see the IRS website.

TEXTBOOKS

Textbooks are a separate fee for each course and prices vary depending on edition and publisher. Bachelor Students must purchase the Accordance Bible Software Packet at least two years before graduation (approximately \$450). This requirement is waived if they already have a comparable Bible program.

DEGREE PROGRAMS CHARGES (excluding fees)



Listed below are schedules of total charges for a period of attendance as well as an estimated schedule of total charges for the entire educational program. "Total charges" means the sum of institutional and noninstitutional charges.

TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM	TOTAL CHARGES FOR THE FIRST QUARTER OF ATTENDANCE
<p>M.A. Degree 48 NCBC units needed \$672 (tuition per 3-unit course) x 16 courses Total: \$10752 tuition + \$2170 books and fees</p> <p>B.A. Degree Plan #1: 45 NCBC units needed (BA degree transferred from another school) \$489 (tuition per 3-unit course) x 15 courses Total: \$7335 tuition + \$1925 books and fees</p> <p>Plan #2: 135 NCBC units needed (45 units GE transferred from another school) \$489 (tuition per 3-unit course) x 45 courses Total: \$22,005 tuition + \$4475 books and fees</p> <p>A.A. Degree 24 NCBC units needed (66 units GE transferred from another college) \$489 (tuition per 3-unit course) x 8 courses Total: \$3912 tuition + \$1330 books and fees</p> <p>Certificate 45 NCBC units needed (45 units GE transferred from another college) \$324 (tuition per 3-unit course) x 15 courses Total: \$4860 tuition + \$1925 books and fees</p>	<p>M.A. Degree 48 units needed to complete \$672 tuition + \$70 technology fee/library + \$27.50 STFR fee + \$50 application fee Total: \$819.50* + textbooks</p> <p>B.A. Degree Plan #1: 45 units needed to complete \$489 tuition + \$35 technology fee + \$17.50 STFR fee + \$50 application fee Total: \$591.50* + textbooks</p> <p>Plan #2: 135 units needed to complete \$489 tuition + \$35 technology fee + \$55 STFR fee + \$50 application fee Total: \$629* + textbooks</p> <p>A.A. Degree 24 units needed to complete \$489 tuition + \$35 technology fee + \$17.50 STFR fee + \$50 application fee Total: \$591.50* + textbooks</p> <p>Certificate 45 units needed to complete \$324 tuition + \$35 technology fee + \$12.50 STFR fee + \$50 application fee Total: \$426.50* + textbooks</p>

* ASSUMING ONE CLASS PAID

REFUND, CANCELLATION, AND WITHDRAWAL POLICY

Student's Right to Cancel

You have the right to cancel your enrollment agreement for a program of instruction (whether on campus or by distance learning), without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later.

Cancellation may occur when the student provides a written notice of cancellation to the following address: 1799 Winchester Blvd, Campbell, CA 95008. This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage with the postmark date being the effective date of cancellation [CA Ed Code §94911(e); §94919(b)] The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. If the Enrollment Agreement is canceled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250, within 45 days after the notice of cancellation is received.

Withdrawal from the Program

You may withdraw from the school at any time after the cancellation period described above and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less any registration or administration fees not to exceed \$250.00, and less any deduction for books and materials not returned in new condition as stated as refundable on the enrollment agreement. A refund will be made within 45 days of withdrawal.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs: (1) The student notifies the institution in writing to 1799 Winchester Blvd, Campbell, CA 95008 of the student's withdrawal; the date of withdrawal will be the postmarked date or (2) the institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; and/or failure to meet financial obligations to the School.

For the purpose of determining the refund amount, the "pro rata" refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows: The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.

If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

STUDENT TUITION RECOVERY FUND: The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Ste 225, Sacramento, CA 95834, (888) 370-7589 or (916) 574-8900 or by fax (916) 263-1897.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or Loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Admissions

ADMISSIONS REQUIREMENTS

Educational Entrance Requirement

Students may show their readiness for undergraduate or certificate level college courses by providing a high school diploma, GED, military service record (JST), or previous college transcript. These students may immediately register for their first class without a placement exam. These students should submit a transcript from their highest educational institution. All military persons should submit a JST (this will also provide proof of Veterans eligibility at NCBC.)

Students over the age of 18 without a GED or high school diploma may enroll in the undergraduate or certificate programs. Concurrent Enrollment high school students attending a full-time high school or home school students that have completed the equivalent of ninth grade may also enroll in NCBC's undergraduate college-level or certificate programs. These students will have to take an internal Placement Test to show their college readiness. This test is 40 minutes and 100 questions (it is similar to the Wonderlic Ability to Benefit exam). A score of over 50% in English and in Math will show college readiness. Concurrent Enrollment high school students will be limited to 12 units per quarter.

All students who take the first course for credit are required to achieve at least a "C" grade, as evidence of their competency to continue with the program. Graduate Programs require a Bachelor's degree from an accredited US college or university.

Non-Discrimination Policy

NCBC, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, gender, age, disability, or status as a veteran in the administration of any of its policies or procedures. This includes, but is not limited to admissions, employment, and educational services.

Foreign Visa Policy

NCBC does not admit foreign students who do not already have a legitimate visa to enter the United States, and NCBC does not offer any visa services of any kind.

English Language Policy

All instruction (and recording for Distance Education) is done exclusively in the English language. No ESL courses or translation services are provided by NCBC. Incoming students are expected to be able to read, write, and converse in the English language at a post-secondary level. TOEFL iBT (Test Of English as a Foreign Language, internet Based Test) score of 90 out of 120 will be required.

Enrollment Agreement Policy

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet (SPFS), which must be provided to you prior to signing an enrollment agreement.

APPLICATION FOR ADMISSION PROCEDURE

Applications to the college can be found at ncbc.net/apply. Fill out the application and submit it. This will begin the application process. If you need assistance or have questions, contact info@ncbc.net.

1. To apply for admission to NCBC go to ncbc.net/apply and fill out the form and hit “submit.”
2. You will be sent a username and password to be used on Populi (NCBC’s student management system) at <https://ncbc.populiweb.com>. This will enable you to then go on to Populi to register for your class(es).

TRANSFER OF CREDITS INTO NCBC

NCBC will accept transfer college credit toward any of its three degree programs (AA, BA, and MA). For the two-year Associate of Arts degree, up to 45 quarter units (30-semester units) can be transferred. For the four-year degree, up to 135 quarter units (90-semester units) can be transferred. For the two-year Master’s degree, 6 quarter units (4 semester units) can be transferred.

Students who already possess a four-year degree from another college will find it easy to earn an additional four-year Bachelor’s degree in Biblical Studies. NCBC can transfer up to three years of qualifying prior credit, meaning that the student need only take 45 quarter units (15 classes) from NCBC to receive their additional degree. Students who already possess their two-year degree (or a comparable amount of units) need only take 90-quarter units (30 classes) to receive their four-year degree.

Students with more than 90 units, but less than 135 units can also transfer those units, assuming they meet the stated requirements for transferable units:

1. If units come from a college in California, that school must be approved by the Bureau for Private Postsecondary Education (BPPE) unless special arrangements have been made with the school in question.
2. If units come from a college out of the state of California, the school must be recognized by that state’s Department of Higher Education. Schools in question will be reviewed by the Academic Committee.
3. Units must be considered “general education” in nature or related to one of the social sciences. Other acceptable credits include courses that touch any facet of Christian ministry such as graphic design, accounting, music, etc.
4. Be verified by the appropriate sealed transcript.

Experiential Learning

NCBC does not accept credits earned through challenge exams, achievement tests, or admit students under the ability-to-benefit status. NCBC does not award credit for anything that can be unequivocally defined as “prior experiential learning”; however, students who have served substantially in certain ministries (Youth, Adult ministry, Church planting, Christian education,...) can take a “ministry experience” course which comes with substantial requirements: (1) student pay the full standard tuition amount and (2) students write a paper listing specifically what they did, what they learned through the process, when this was accomplished, mistakes that were made, and who was their supervisor at the

time. Regarding “Experiential Learning” the validity of the requirements for ministry experience and the associated courses are solely at the discretion of NCBC and therefore no appeals will be considered.

REGISTRATION

For live on-site or livestream courses offered at any of our San Francisco Bay Area locations, students can attend the first class with no obligation to enroll. Before the term students must make their decision to enroll by registering on Populi and paying their tuition and fees. All “fees” must be paid before the term begins.

Student Requirements

STANDARDS FOR STUDENT ACHIEVEMENT

Student who complete any of the programs offered at NCBC are expected to:

1. Obtain an above average understanding of the Old Testament, New Testament, and Basic Theology.
2. Understand the general theme of redemption which weaves through every book of the Bible.
3. Exemplify the Christian lifestyle as described in the New Testament.
4. To be capable to answer God's call to ministry, whatever that might be.
5. To always be able to give an answer for the "hope that lies within them" stating why they believe in the full inspiration of the Bible.
6. Obtain an above average understanding of the person of Jesus Christ.

Credit Hours

Each twelve week quarter term includes not less than 22 hours of direct instruction and not less than 14 hours of work/study outside of class. This minimum of 36 hours over a twelve-week quarter yields three credit hours.

Students Taking Courses:

On Campus

Students enroll in live classes at one of our live teaching sites by attending the twelve-week two-hour sessions of classroom instruction. The final session is usually devoted to giving the final exam. Each quarter different courses are offered at each location. Students can also supplement their education by taking additional distance learning classes.

Livestream

Students can also take live classes by logging into the livestream and watch the class live from home or wherever they have Internet access. Students are provided a login code and password and are able to join with fellow students taking the class live.

Distance Education

Students taking distance education courses can begin at any time but the course must be completed within the same 12-week period as a live teaching-site class. Their communication with the professor will be substantive and frequent. Each week an online exchange will take place between the teacher and the student, reviewing assignments, discussing concepts, and preparing for the final exam. Students will also engage with other distance education students taking the same class at the same time through various online discussion exchanges set up by the professor.

STUDENT POLICIES AND PROCEDURES

ATTENDANCE POLICIES

Live/On-Site or Online Distance Classes have the same policy: students missing any portion of class, for whatever reason, are required to watch the lesson missed on Populi by going to the “Lessons” section connected to their class.

PROBATION AND DISMISSAL POLICIES

NCBC does not place students on any form of academic probation. Students will be subject to dismissal when the administration, upon recommendation from the faculty, determines that a student’s class conduct is disruptive or contentious to the point of preventing instruction or obstructing the learning of other students.

LEAVE-OF-ABSENCE POLICY

Since registering in classes at NCBC is self-paced, there is no formal Leave-of-Absence policy. Students are free to register, or not register at their discretion. There is no charge or notification required should a student choose to not register for a term. The institution may terminate the student’s enrollment for failure to maintain satisfactory progress.

STUDENT RIGHTS

Students may make a grievance at any time by emailing info@ncbc.net. If the student feels these grievance were unsatisfactorily addressed they can make further complaints to TRACS or BPPE (see the sections of the catalog for TRACS and BPPE).

More specific information regarding complaints of INC discrimination and or sexual harassment may be found in the NCBC Student Handbook. The Student handbook is available for download from the website www.ncbc.net.

CLASS CONDUCT

NCBC students are expected and required to be courteous at all times and respectful to one another, the instructor, and the educational process of the class. Total agreement with all statements are not expected; thoughtful questions are welcomed. Individuals who create disruptions or are often contentious may be asked to restrain themselves or may not be allowed to continue their enrollment.

STANDARD GRADING SYSTEM

Grades are recorded by letter and grade point according to the same scale in both on-site and distance learning. This scale is listed below. Only courses with an earned grade of C- or above will count toward the completion of a degree program. Courses in which a grade of D or F is earned are recorded on transcript and are included in the determination of the grade point average (GPA). At times a P (pass) or I (incomplete) is assigned.

Grade	Scores	GPA
A+	100	4.00
A	92-99	4.00
A-	90-91	3.66
B+	88-89	3.33
B	82-87	3.00
B-	80-81	2.66
C+	78-79	2.33
C	72-77	2.00
C-	70-71	1.66
F	69 or less	0.00

Student Services

ACADEMIC ADVISEMENT

The College does not ordain students or graduates or promise entrance into part or full-time ministry. Academic advising is available for students seeking to improve their performance and grade point average. Please speak with the Instructor to arrange a time to confer. Career and pastoral counseling is best accessed through your local church or professional career coaches.

GUIDANCE COUNSELING

NCBC provides academic guidance counseling upon request to help students know which classes they need to complete in order to fulfill their degree completion goals. We can also assist you with the Registration process.

GRADUATION PROCEDURE

Students who believe they have completed the necessary requirements for graduation shall request a Graduation Requirement Assessment from the Registrar. There is a graduation fee (see the Financial page and fees) which includes diploma and expenses toward the graduation ceremony. Student must buy a cap and gown.



TRANSCRIPTS

Official transcripts from NCBC should be requested through Populi and accompanied by payment of \$20 per official transcript ordered. Please include the name and address of the institution or person to whom the transcript will be sent.

RETENTION OF STUDENT RECORDS

All records required of the Reform Act of 1989 are kept on file for five years. Files are kept in the College office at 1799 Winchester Blvd, Campbell, CA 95008. Backup copies are kept at 62 San Tomas Aquino Rd, Campbell CA 95008. The custodian of records is Greg Holsclaw, (925) 846-6464. If the school were to close at any time, all transcripts will be on file indefinitely at the Cathedral of Faith, 2315 Canoas Garden Avenue, San Jose, CA 95125 (408) 267-4691.

HOUSING

NCBC does not provide housing or housing services. NCBC does not have dormitory facilities under its control. There is housing located reasonably near the institution's facilities (within 10 miles) and an estimation of the approximate cost or range of cost of the housing (\$1000-3000/month for a one-bedroom apartment). The institution has no responsibility to find or assist a student in finding housing.

MEDICAL INSURANCE

NCBC does not offer or provide medical insurance of any kind for any student.

PLACEMENT & TRANSFER SERVICES

We work toward making the transfer of your credits successful. We believe our responsibility includes helping you every step of the way in your academic future. Our Registrar's office is always available for counseling on how to get the transfer credit you deserve when you decide to continue your education. Remember, however, that each institution has its own policies and procedures regarding the acceptance of transfer credits. It is a good idea to discuss your prior training with the college or university you wish to transfer units to before enrolling. There is no guarantee credits will be accepted. NCBC provides academic guidance counseling upon request to help students know which classes they need to complete in order to fulfill their education goals. However, the school does not provide testing or placement services for graduates. This is usually done through the student's local church.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Northern California Bible College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma, or certificate you earn in Biblical Studies Program is also at the complete discretion of the institution to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Northern California Bible College to determine if your credits or degree, diploma, or certificate will transfer.

JOB PREPARATION

Professions listed by the U.S. Government that NCBC degrees may qualify you for are listed below. Graduates from both NCBC Associates of Arts and Bachelor of Arts degrees prepare students for gainful employment in the following jobs as classified by the United States Department of Labor's Standard Occupational Classification codes (see https://www.bls.gov/soc/2018/major_groups.htm#21-0000):

- 21-2000 Religious Workers
- 21-2010 Clergy
- 21-2011 Clergy
- Conduct religious worship and perform other spiritual functions associated with beliefs and practices of religious faith or denomination. Provide spiritual and moral guidance and assistance to members.
- 21-2020 Directors, Religious Activities and Education
- 21-2021 Directors, Religious Activities and Education
- Coordinate or design programs and conduct outreach to promote the religious education or activities of a denominational group. May provide counseling, guidance, and leadership relative to marital, health, financial, and religious problems.
- Illustrative examples: Religious Education Director, Youth Ministry Director
- 21-2090 Miscellaneous Religious Workers
- 21-2099 Religious Workers, All Other
- All religious workers not listed separately
- Illustrative examples: Missionary

LIBRARY SERVICES & THE VIRTUAL RESOURCE CENTER



VIRTUAL RESOURCE CENTER

NCBC doesn't have a physical library. However, we do have a collection of online and electronic resources that will continue to grow. These resources can be anything from journals and articles, to Bible study tools, to writing and research help. Since NCBC students cannot physically "go" to the library, we have created a virtual space for students to visit that will help meet their information needs. Hence the name, Virtual Resource Center. This online space can be found on the [NCBC website](#).

ACCORDANCE BIBLE SOFTWARE

In lieu of subscriptions to online databases of knowledge, it is important for students to purchase a robust Bible study software, such as Accordance or Logos, which will provide the student with an extensive library and dynamic search and study tools. With this in mind, the purchase of either Accordance or Logos is in fact required of those wishing to graduate with a degree from NCBC and is highly encouraged for audit and non-degree students.

STUDENT RESOURCES BLOG

In addition to purchased Bible study software, the NCBC Student Resources Blog has been created as a space to assist with writing and research, computer literacy, information literacy, and offers lists of free online resources students may peruse and reference at their own discretion. The blog can be accessed via the Virtual Resource Center homepage, along with some helpful instructional videos.

THE NCBC LIBRARIAN

The librarian will provide tools and advice for becoming information literate and will help students look critically at the quality and trustworthiness of the information they have gathered, which is a crucial step in the creation of college level papers and presentations.

THE GRADUATE LIBRARY SERVICES

Master's students have full access to an online library solution for research and the NCBC librarian. Students will pay a quarterly fee for this library access. The online library has a rich set of online resources. We highly encourage all students to use both the county and city libraries services as well. These collections provide a diverse set of research material.



Degree Requirements

GENERAL EDUCATION REQUIREMENTS

Northern California Bible College offers the Associate of Arts in Biblical Studies and the Bachelor of Arts in Biblical Studies that require a general education (GE) component. GE courses are grouped into several broad categories designed to encourage intellect, imagination of ideas, and multiple disciplines. Current and prospective students are encouraged to meet with an Academic Advisor to develop an educational plan that best fulfills their general education needs and goals.

In order for NCBC to confer a Bachelor's degree, students will need to have completed a minimum of 45 quarter units of GE (24 units for an Associate's degree). For the Bachelor's 15 units are up to the student to choose as GE elective courses; it is recommended that some of these GE units be in Communications/Thinking or additional Science/Math. Certain categories have specific unit requirements that must be fulfilled in Areas A, B, and C:

General Education Categories			
GE Area A	GE Area B	GE Area C	GE Area D (optional)
Humanities and Fine Arts	Behavioral and Social Sciences	Natural Science and Mathematics	Communications and Thinking
BA UNIT REQUIREMENTS (45 total units)			
15 units (~5 courses)	9 units (~3 courses)	4.5-6 units (~2 courses)	0-6 units (~0 courses)
AA UNIT REQUIREMENTS (24 total units)			
6+ units	6+ units	0-6 units	0-6 units
EXAMPLES			
History* Art Worship (Music) Choir NT Studies* OT Studies*	Christian Lifestyle* Mental Health* Practical Ministry* Identity* Psychology Sociology Christian Family Political Science Business	College Level Math Computer Science Accounting Biology Astronomy Chemistry Geology Water Management Nutrition	Speech Homiletics Foreign Languages Apologetics* Reasoning English Writing Prophetic Ministry*

*These courses are offered at NCBC

BIBLICAL STUDIES REQUIREMENTS

Biblical Studies courses may come from the following categories: Biblical Studies (BIB), Old Testament (OT), New Testament (NT), Christian Lifestyle (CL), Theology (TH), and Practical Ministry (PM).

AA BIBLICAL STUDIES

Students wishing to attain the Associate of Arts degree must complete the following:

- 90 units total
- 24 units in General Education as specified above
- 25% of the degree must be completed at NCBC (23 units or ~8 courses)
- 23 units must be in Biblical Studies (courses with headings of OT, NT, BIB, TH, CL, or PM)

BA BIBLICAL STUDIES

- 180 units total
- 45 units of General Education as specified above
- 25% of the degree must be completed at NCBC (45 units or ~15 courses)
- **45 units** must be in Biblical Studies with certain requirements as specified:
 - **Hermeneutics: 3 units**
 - **OT Studies: 3-6 units**
 - OT Theology or
 - OT Survey or
 - Choose any 2 OT book of the Bible courses (labeled with OT prefix)
 - **NT Studies: 3-6 units**
 - NT Theology or
 - NT Survey or
 - Pneumatology or
 - Spirit of God or
 - Choose any 2 NT book of the Bible courses (labeled with NT prefix)
 - **Christ Studies: 3 units**
 - Christology or
 - Life of Christ 1 or
 - Life of Christ 2 or
 - Healing or
 - Evangelism or
 - Systematic Theology or
 - Apologetics
 - **CL Studies: 3 units**
 - Spiritual Formation or
 - Christian Worldview or
 - Discipleship or

- Any CL course
- **TH Studies: 6 units**
 - Any 2 theology classes (labeled TH)
- **PM Studies: 6 units**
 - Any 2 practical ministry classes (labeled PM)
- **Electives: 12-18 units**
 - From OT, NT, BIB, TH, CL, or PM

AREAS OF FOCUS (BA and AA)

Students may complete as many Areas of Focus (12 units each) and have them added to their degree and transcript at graduation. These courses may be part of the degree electives.

- Theology - take 4 TH labeled courses
- Ministry - take 4 PM labeled courses
- Counseling - take 4 from Freedom Ministry, Mental Health (CL) courses, Identity (CL)
- Christian Lifestyle - take 4 CL labeled courses
- Evangelism - take Power Evangelism, Apologetics, Healing Ministry, and Systematic Theology

MA BIBLICAL AND PRACTICAL THEOLOGY

Our Master of Arts in Biblical and Practical Theology has a two-fold purpose: (1) to provide a strong grasp of the factual contents of the Bible, interpreted in a sound, scholarly, and spiritual manner and (2) to prepare students for their calling.

- 48 units total (16 courses); all required courses must be completed at NCBC.
- The required courses are:
 - **7 Biblical Theology Courses:** Spiritual Formation, Pneumatology (Life in the Spirit), Christology/Soteriology, Systematic Theology/Apologetics, Hermeneutics, Biblical Theology, Revival History
 - **7 Practical Theology Courses:** Freedom Ministry, Prophetic Ministry, Healing Ministry, Power Evangelism, Spiritual Gifts, Leadership and Pastoral Ministry, Ministry Catalyst
 - **2 Electives:** There are two elective courses, one in Biblical Theology and one in Practical Theology. These may include a project or internship or another form of directed study.
- The Master's level courses in Biblical Theology are designed to go beyond the Bachelor's level courses.
- You must have a Bachelor's degree from an accredited US institution in any subject (or a BA from NCBC from any year). Work experience is not equivalent to a Bachelor's degree according to the US Department of Education. If you believe you have an equivalency, please contact admissions@ncbc.net and they will determine your eligibility.
- Transferring of elective courses from another institution may be allowed on a case by case basis (maximum of 6 elective units). Work experience is not equivalent to college level credits per the Department of Education specifications. All credit bearing internships must be accompanied by written assignments and instructor oversight.

Certificate Requirements

CERTIFICATE IN BIBLICAL STUDIES

The Certificate in Biblical Studies program is for those persons seeking formal recognition of their commitment to systematically study the Bible, yet not pursuing a formal AA or BA accredited degree. The student is required to complete any 15 of the courses (45 units) offered by NCBC with full participation in the assignments and exams. The completion of the Certificate program leads to participation in the graduation ceremony while being awarded a diploma that reads, "Certificate in Biblical Studies." The cost for this program is about one-half the tuition price for accredited classes. Students are required to also purchase all required textbooks. Should students ever choose to upgrade to "credit" status, they simply pay the difference in tuition, assuming that all the course work has been completed and they meet all graduation requirements.

ACSI Accepted Certificate

NCBC is an ACSI approved Continuing Education Unit (CEU) provider. The Association for Christian Schools International ([ACSI](#)) certifies Christian K-12 educators. This Certificate program was designed to meet their criteria: "if you have 30 semester hours [45 quarter hours] or more in Bible, Bible CEUs will be waived for renewal of an ACSI Standard or Professional certificate" ([ACSI 2022](#)). All 15 courses for the ACSI accepted Certificate must be in NT, OT, BIB, or TH (they do not accept ministry courses like CL or PM courses).

Teachers that wish to only get temporary ACSI renewal for 5 years must show 9 quarter (6 semester) hours of Biblical Studies for Standard (Bachelor's graduates) or 13.5 quarter (9 semester) hours of Biblical Studies for Professional (Master's graduates). While this is not enough to earn a Certificate from NCBC; these CEUs can be completed at NCBC. Certain ACSI renewals may require more or less units, please check with ACSI for your specific requirements.

Course Listing

Each three-unit course consists of twelve two-hours classes (24 clock hours), homework assignments averaging 1-2 hours per week, and a final exam. Some courses within the Practical Ministry section require up to 72 hours of supervised activity with a paper or a thesis writing project.

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Undergraduate Course Descriptions

BIBLICAL STUDIES

BIB 201/Hermeneutics 1 **3 units**

Hermeneutics is the science and artform of how to properly interpret the Bible. Universally accepted laws of interpreting Scripture are explained in detail. Such laws include: the law of context, the law of first mention, the cultural factor, the historical factor, the language gap, just to name a few. Once we understand the rules that govern how to interpret the Scripture, we increase the chances of interpreting any given scripture correctly. (Similar to BT506A).

- Available in Distance Learning format

BIB 301/Old Testament Survey **3 units**

This course provides the student with a necessary basic overview of the Old Testament (OT) and its themes from Genesis through the era of the kings of Israel. In addition to the spiritual perspective, the student also gains a working knowledge of the history and culture of that period. The OT is a literary treasure filled with ancient poetry, epic miracles, wars, prophecy, tragedy, betrayal, exile, surprises, and triumph. It's the true story of a God who persists in faithfulness toward his people who struggle to be faithful. Through this course, students can expect to gain some powerful tools to become better readers and interpreters of the OT.

- Available in Distance Learning format
- Fulfills GE A

BIB 302/New Testament Survey **3 units**

Each book of the New Testament makes its own unique contribution to the overall construction of the NT. In addition to the information regarding authorship, dates, and concurrent themes, the students will gain a new appreciation for the overall unity of the NT.

- Available in Distance Learning format
- Fulfills GE A

BIB 401/Biblical Studies Thesis 1 **3 units**

Under the supervision of a thesis advisor, and according to a set schedule, the student will do extensive research including twenty-five or more footnotes on a subject of personal interest. This will culminate in a project between 50 – 60 pages. (Similar to BT508A).

BIB 402/Biblical Studies Thesis 2 **3 units**

Under the supervision of a thesis advisor, and according to a set schedule, the student will do extensive research including fifty or more footnotes on a subject of personal interest. This will culminate in an additional 50 - 60 pages.

BIB 403/Biblical Journey in Israel **3 units**

Biblical Journeys: Israel & Jordan This program is an intensive trip to Israel for one to two weeks. It is an academic experience integrated with field studies that introduces students to the geographical, historical, cultural, and theological contexts of the land of the Bible from the Late Bronze Age through the Roman Period. Regional studies in Israel and Jordan include overnight travel, on-site lectures, and an understanding of the geo-historical context of the land to biblical studies and ones' faith journey. Students will take notes and write a report (There is extra cost with this course for the trip to Israel). Graduate students please sign up for this course as BT 508A.

- Fulfills GE A

CHRISTIAN LIFESTYLES

CL 201/PSY 201 My Identity in Christ 1 3 units

This present world has become renown for what is been called “identity theft,” not only in the natural, but also in the spiritual. The reason why so many Christians suffer from a poor self-image is because they don’t know who they actually are in Christ. When our eyes open to what God’s word clearly says, we begin to see ourselves healthy, loved, and fully capable to take on life’s many challenges. Some of the subjects we’ll explore include what it means to be “more than a conqueror,” “a new creation in Christ,” “able to do all things,” “fearfully and wonderfully made.”

- Available in Distance Learning format
- Fulfills GE: AREA B

CL 202/Our Spiritual Inheritance 3 units

This course is all about laying hold of our personal inheritance in Christ. Subjects include physical healing, power to overcome our carnal nature, provisions of wisdom and sustenance, and the salvation and welfare of our loved ones. Jesus sent Paul to *“open our eyes that we might receive forgiveness of sin and our inheritance.”* Too many Christians have been unable to believe for God’s best because they do not understand the promises of God.

- Available in Distance Learning format

CL203/Christian Worldview

A worldview acts like glasses through which one views the world. This course explores the big questions that make up a worldview, questions like “Why do we exist?” and “What is my purpose?” Students examine how Christians answer these questions and work on exploring their own worldviews, as well as learning how worldview influences one’s perceptions, decision making, and everyday life.

- Available in Distance Learning format
- Fulfills GE: AREA B

CL 204/Discipleship 3 units

The last words of Jesus before ascending to heaven were that we are “to make disciples of all nations” (Mt. 28:19-20). Jesus called us to become actual disciples, rather than simply believers. A disciple is one who strives to imitate Christ in thought, purpose, word, and deed. Throughout this course we will look at the basics of discipleship. The ultimate goal is to eventually become a “disciple maker”!

CL 209/Intro to the Supernatural 3 units

David Sell and several amazing guest speakers lecture on the supernatural. Many believe the move of God is in the realm of the miraculous—physical healings, prophetic ministry, and signs and wonders. Together we search the Scriptures to see how God’s word instructs us to move into the realm of the supernatural. Most of us are not yet experienced in this realm but eager to learn; this course presents an introduction to adjusting our minds to become candidates to participate in the move of God.

- Available in Distance Learning format

CL 301/PSY301 Christian Mental Health 1

The Christian’s Mental Health is a three-part series aimed toward helping Christians learn how to change their thoughts in order to achieve good mental health. The first class addresses the typical thought patterns that lead to anger, fear, insecurity, discouragement, guilt, shyness, or when we desire something unwholesome. The goal of this course is to help us recognize unhealthy thought patterns so we can then replace them with biblical thought patterns.

- Available in Distance Learning format
- Fulfills GE: AREA B

COURSE DESCRIPTIONS

CL 302/PSY 302 Christian Mental Health 2

This course is devoted to the development of self-confidence from a proper biblical perspective. When we stand fully confident in our position in Christ, the obstacles of life lose their towering effect. Some of the topics include: "Faith vs. Presumption," "Deadening the Roots of Self-doubt," "Setting and Accomplishing Realistic Goals," "Overcoming the Fear of Failure," and "Enlarging the Borders of our Life."

- Available in Distance Learning format
- Fulfills GE: AREA B

CL 303/ PSY 303 Christian Mental Health 3

Learning to give and accept love represents an ultimate human challenge, while yielding the highest rewards. Jesus said that the entire law can be fulfilled by following two commandments: "love God and love your neighbor as yourself." The third section of this series on the Christian's mental health is entitled, "*Wholeness through Love.*" As we renew our love relationship with God and others, we can expect a new dimension of spiritual, emotional, and even physical health.

- Available in Distance Learning format
- Fulfills GE: AREA B

CL 304 /TH 304 Spiritual Formation 3 units

This course will include a study of spiritual disciplines and practices starting with the Early Church Fathers. The purpose of "spiritual disciplines" is the total transformation of the follower of Jesus, growing toward living life the way God intended. The Father's love is one of the most foundational aspects of the Christian understanding to build a solid spiritual identity. This course will cover the Father's love, the Son's sacrifice, and the work of the Holy Spirit in the life of the believer. The basic foundational teachings of impartation, baptisms, and living the Spirit-filled life will be covered. A strong emphasis will be on the new identity and victorious life. (Use to be Spiritual Disciplines, similar to BT501A).

- Available in Distance Learning format

CL 305/Theology & Practice of Prayer

The purpose of this course is to provide an introduction to the theology and practice of prayer. This course will introduce the vital contribution of prayer in developing the whole person mentally, physically and spiritually and help students in their understanding and practice of prayer. This will happen through the exploration of the experience of prayer in both Old and New Testaments, as well as history of the Church, with special emphasis on the prayer life of Jesus and the early church. It will also examine the place of prayer in both the life of the individual and the church community. The course is designed to impact the personal prayer life of the students. Expect a miracle!

- Available in Distance Learning format

CL 306/ Spiritual Disciplines 3 units

The purpose of Spiritual Disciplines is the total transformation of the follower of Jesus, growing toward living life the way that God intended. Christian maturity is greater fruitfulness and usefulness becoming conformed to the image of Christ. Through the teaching and practical application of this course you develop life-giving habits that will help you produce in the fruit of the Spirit.

CL 310/PSY 310 The Christian Family 3 units

This class abounds with helpful biblical insights as to how to raise a godly Christian family. We will address subjects such as raising preschoolers, elementary age children, and, of course, teenagers. Emphasis will also be placed upon the dynamics of dealing with in-laws, divorce and remarriage, blended families, the unexpected family crisis, and, finally, the "empty nest." The main thrust of the course, however, will be all about how to make Jesus Christ the Lord of "your" family.

- Available in Distance Learning format
- Fulfills GE: AREA B

COURSE DESCRIPTIONS

CL 312/ PSY 312 Women in Ministry

This study includes a Biblical perspective of women's role throughout history, in the church, and in active ministry. Men and women are called to understand, raise up, and empower the callings of the women around them. This course is designed to remove the glass ceiling and release women into the fullness of their calling.

- Fulfills GE: AREA B

CL 313/ PSY 313 Racial Reconciliation & the Gospel

This course aims to provide a healthy, biblical, and safe avenue for open and honest discussions about theology and practice of racial-ethnic reconciliation. God's vision is to engage the culture and change the world with the transforming Gospel of Jesus Christ. We will lay foundations for mutual understanding and building community in contexts of diversity. We will study factors and patterns of racism, racialization, and ethnocentrism in society and in the Church. Students will develop creative solutions on the basis of God's story in Christ.

- Fulfills GE: AREA B

NEW TESTAMENT STUDIES

NT 201/Life of Christ 1 3 units

A verse-by-verse approach to the four Gospels provides a unique glimpse into the ministry and nature of Christ. The student will become familiar with historical customs of the day, prophetic fulfillments, and spiritual applications. The subject material covers the first half of Jesus' 3 1/2 year ministry. The first course will address the life of Jesus through his Galilean ministry. The second half of the course covers the life of Christ from the later Judean ministry through His Ascension.

- Available in Distance Learning format

NT 202/Life of Christ 2 3 units

This second half of the course covers the life of Christ from the later Judean ministry through His Ascension. The course will provide a detailed study of the latter part of the life of Christ through

the reading of the second half of the four Gospels. The student will gain a basic knowledge of the major events in Jesus' earthly ministry. Special emphasis is given to the final days leading up to and including the crucifixion, resurrection, and ascension.

- Available in Distance Learning format

NT 203/Life of Paul 3 units

The Life of Paul will provide the student a background and overview of Paul the Apostle's life and theology. The objective is to present the student with a better understanding of the Pauline corpus and the book of Acts. As students and teachers of the Word, it is imperative to have a rich understanding of New Testament Theology as seen through the pen of this great Apostle, and his dear friend, Luke.

NT 305/Acts 3 units

The Book of Acts shouts the excitement of an early Church alive with the mission to evangelize the world. The student relives the drama of apostolic leadership in the heat of the revival, persecution, and converting the multitudes. Practical keys to church growth are also analyzed throughout the course.

- Available in Distance Learning format

NT 306/Romans 3 units

One cannot fully appreciate his or her salvation through Christ without understanding the Book of Romans. The course attempts to explain subjects such as justification, adoption, predestination, grace, and faith. The study also includes insights into God's plan for Israel, the seven motivational gifts of ministry, and the circumstances surrounding the church at Rome.

- Available in Distance Learning format

NT 307/ Corinthians 3 units

The Books of 1 & 2 Corinthians provide us a window into the practical struggles of a church destined for greatness. Throughout our study, in 1 Corinthians we will focus upon issues such as spirituality vs. carnality, how to handle lawsuits in a Christian context, marriage, divorce, sexuality, the gifts of the Spirit, and the resurrection of Christ. 2 Corinthians is a window into the soul of Paul who deals with being repeatedly and falsely accused by the very church he loves and started. These chapters bring us deep into the hurting heart of our beloved Apostle, while also showing us how to properly handle unfair accusations.

- Available in Distance Learning format

NT 308/Prison Epistles 3 units

The letters to the churches of Ephesus, Philippi, Colossae, and to Philemon contain some of Paul's deepest revelations while he is imprisoned. As we go through these key books of the New Testament we discover vital insights into the structure of the church, the mysteries of the kingdom, and the high call of each believer.

- Available in Distance Learning format

NT 309/More Pauline Epistles 3 units

The course will study Galatians and 1 & 2 Thessalonians. These are some of Paul's most notable works from his missionary journeys. The church can receive insight, correction, and encouragement from the ancient words and wisdom contained in these books.

NT 310/Pastoral Epistles 3 units

The study of 1 & 2 Timothy and Titus have been deemed the Pastoral Epistles of Paul. In these letters we discover Paul's true heart toward caring for God's people, and how he poured himself into these two younger men who would carry on after Paul was gone. In the first hour of each session we will explore these epistles verse by verse. The second hour will be devoted to a pertinent topic on the subject of pastoral ministry

- Available in Distance Learning format

NT 311/Hebrews 3 units

The study through the Book of Hebrews will attempt to answer the mysterious question as to the book's authorship. From there the course focuses upon explaining each verse through each chapter, emphasizing the role of the New Testament priesthood, the supremacy and sacrifice of the Lord Jesus Christ, along with a collection of such themes as "Entering into God's Rest" and "the Hebrews Hall of Faith."

- Available in Distance Learning format

NT 312/General Epistles 3 units

The General Epistles include the letters referred to as James, 1 & 2 Peter, 1,2,3 John, and Jude. The course will take the student through each of these epistles verse by verse. Emphasis will be given to the primary message of each writer, and how their words merge with the activity of the growing church at this time in history.

- Available in Distance Learning format

NT 313/Revelation 3 units

The return of Christ has been called our "blessed hope." In mysterious detail, the Book of Revelation prepares the way for that final event. As much as possible, the course attempts to clarify those predicted events yet to come. When diverse interpretations occur, the strengths and weaknesses of each major view will be analyzed and evaluated.

- Available in Distance Learning format

OLD TESTAMENT STUDIES**OT 301/Genesis 3 units**

The Book of Genesis contains the beginning of each of the great themes of the Bible. The very roots of the Christian life emerge through a careful examination of original sin, Abraham's walk of faith, and the trials of Jacob and Joseph. Genesis also serves as the beginning history book of all mankind, rehearsing the creation, the flood, the dividing of the earth, and the beginning of the Hebrew people.

- Available in Distance Learning format

OT 302/The Life of Moses 3 units

This course will concentrate upon Moses the man, the servant whom God used to lead Israel out of Egypt and bring into the Promised Land through a 40 year journey in the wilderness. Most of the Book of Exodus will be covered, including segments from Leviticus, Numbers, and Deuteronomy that focus upon the life of Moses and God's dealings with Israel. We will concentrate upon understanding how Moses, through God's help, overcame the struggles, temptations, and adversities associated with leadership. We discover Moses the man, who carried the heavy burden of Israel upon his shoulders.

- Available in Distance Learning format

OT 304/Joshua, Judges, Ruth 3 units

These three books trace the history of Israel from the entrance into the promised land throughout the period of the Judges. Much like our lives, the book of Joshua is all about "taking ground." Both the strategies and the pitfalls that brought Israel into its final resting place will be explored extensively. The book of Judges stands as a living parable, filled with amazing insights and parallels into our daily Christian walk. Finally, the book of Ruth gives the background behind how Jesus is our Kinsmen Redeemer.

- Available in Distance Learning format

OT 305/Life of David 3 units

The life of David continues to inspire believers in each generation. This study focuses on the Life of David in 1 and 2 Samuel. King David conquered his enemies, lived the ecstasies of God's presence, and with his charisma won the hearts of Israel. He also faced issues squarely without apology, always accepting the correction of God. The course promises a fresh new look into the life of a man with a heart similar to God's own heart.

- Available in Distance Learning format

OT 306/Kings of Israel 3 units

The Kings of Israel covers the history of Israel in the time of the monarchs filled with color, drama, and adventure unparalleled. The victories gained through righteousness stand against the backdrop of defeats caused by sin. Each individual story offers multiple lessons for victorious Christian living. This course will specifically address 1 Samuel 8 through 2 Kings 25 and 2 Chronicles.

- Available in Distance Learning format

OT 307/Ezra, Nehemiah, Esther 3 units

Judah has just returned from 70 years of Babylonian captivity. This exciting study of restoration covers the historical period surrounding Israel after returning from Babylonian captivity. This includes the rebuilding of the temple under Ezra's leadership and the wall under Nehemiah's leadership. The book of Esther is the classic drama of how Israel endured an enormous crisis through the grace of God.

COURSE DESCRIPTIONS

OT 308/Job, Ecclesiastes 3 units

This course concentrates on the study of the Biblical Wisdom Literature books of Job and Ecclesiastes, with particular attention to the theological and ethical issues they raise. The story of Job provides biblical insight into why man encounters suffering. This unusual narrative provides important keys for counseling and illustrates the acceptable attitude while in the midst of hardship. Ecclesiastes explores the timeless vanities of life and concludes with the only answer to man's search for happiness.

- Available in Distance Learning format

OT 309/Psalms 3 units

This course is an in-depth study of representative types of Psalmic materials. Attention is given to questions of historical setting and literary form. We will explore the message of the book of Psalms and why the Psalms are important to the Christian faith. The course will consider how Psalms build our theology through reflection on kingship and the promised Messiah and how it models godly worship through its historical record of Israelite song.

- Available in Distance Learning format

OT 310/Proverbs 3 units

The book of Proverbs pierces right to the heart of the issue. Through these 31 chapters we discover God's practical viewpoint on daily life, including proper planning, lending money, raising children, marriage, the work ethic, and anger management, just to name a few. Having studied this book, answers to life's challenges will come to the forefront of our minds just when we need them.

- Available in Distance Learning format

OT 311/PSY 111 Human Sexuality 3 units

The Song of Solomon serves as a biblical guide to marital intimacy. During this course the student will first come to understand the standard interpretation of this unusual addition to Solomon's wisdom literature collection. In addition to mere academics of this book, husbands and wives will come to know first hand how God has fashioned the sexual and emotional relationship that was intended for a husband and wife.

- Fulfills GE: AREA B

OT 312/Major and Minor Prophets 3 units

This fascinating course provides the student with an overview of both the Major and Minor Prophets, all written during the time of the kings of Israel. Each prophetic book is examined as a whole, which includes a biography of the prophet, the major theme of the book, and the time and placement of the book in the overall history of Israel.

- Available in Distance Learning format

OT 316/HIS 216 Daniel 3 units

The study of the book of Daniel covers ancient world civilizations prophetically and historically. The book exemplifies a man of integrity who lived under the constant temptation to compromise while living in Babylon. Some of the great tales of the Bible come from this lively book. It has also been called "the apocalypse of the Old Testament." The study of the "70 Weeks Prophecy" serves as a necessary prerequisite to understanding the final events.

- Available in Distance Learning format
- Fulfills GE: AREA A

PRACTICAL MINISTRY**PM 201/COMM 201 Homiletics / Kingdom Communication**

Learning the skills of a preacher and how to preach is the focus of this course. Students study different styles and learn the major components of the sermon. Opportunities are given to present a message and later privately review the sermon. Students will learn to prepare sermons, Bible Studies, and Small Group discussions. This excellent opportunity for learning takes place in a warm, supportive atmosphere.

- Fulfills GE: AREA D

PM 202/Christian Ministry

The purpose of this course is to introduce the theology and practice of Christian ministry. Ministry is not how you “do” something, but rather how the work of God is released. Some of the questions we will answer include: What is the Biblical understanding of ministry? How do I discover my ministry? What is the role of the Holy Spirit in ministry? How do I avoid burnout in ministry? This course will study ministry from the biblical foundations of God’s threefold expectation of all true disciples: (i) love God and love others, (ii) go make disciples in all nations, and (iii) minister together in unity (Jn 17).

- Available in Distance Learning format

PM 203/Prophecy, Worship & Prayer 3 units

The course focuses upon how to develop a healthy prayer life, a vibrant heart for worship, and an ear to hear the prophetic word. The course is taught by the Founding President of the College, Pastor Ernest Gentile, who has written three nationally distributed books on these vital subjects.

PM 204/ Spiritual Gifts**3 units**

This course is the first course in the foundational work of the Holy Spirit in a believer’s life and ongoing partnership through spiritual gifts. A survey of spiritual gifts will be undertaken. The goal is to have students learn about the Biblical foundations for spiritual gifts and grow in their ability to identify when the Holy Spirit is at work through spiritual gifts in themselves and others. (Similar to PT505B).

PM 301/ Power Evangelism

This course will begin with a study of God’s heart towards the lost, that all might be saved, and Jesus’ payment on the cross that it might be accomplished. There will also be discussions on our part in the commission and our personal testimony. Several weeks will be spent looking at different spheres of influence where evangelism plays an important role in expanding the Kingdom. This course will focus on going out and doing evangelism. (Similar to PT 504B)

PM 302/ Healing Ministry**3 units**

This is a doctrinal class on the subject of healing along with its practice. Most healings are unique to the person being healed; students will learn how to wait on God for the precise direction on how to approach their healing. The “Thrill of Victory” and the “Agony of Defeat” in the life of the healing minister will be addressed. Students will give and receive prayer in break-out groups. (Similar to PT 503B)

- Available in Distance Learning format

COURSE DESCRIPTIONS

PM 303/ Freedom Ministry 3 units

The Christian faith is one of freedom because of what Christ has done at the cross on our behalf. This course will discuss spiritual warfare, overcoming spiritual opposition, and each believer's authority. The course will cover Christ's desire for all to be free from oppression, torment, demonization, and to be whole in mind, body, and emotions. This course will also cover modes of freedom and how to minister to those that are gaining new freedom. (Similar to PT 501B).

- Available in Distance Learning format

PM 304/ Prophetic Ministry 3 units

God has spoken through the ages to people through audible means, vision, dreams, trances, miracles, signs, and small whispers. This course will discuss Biblical examples of how God speaks. The course will then focus on the prophetic ministry, covering the role of the Old Testament prophets, the New Testament prophets, and the prophetic gifting. Time will also be devoted to how to judge or discern the prophetic word. (Similar to PT 502B).

- Available in Distance Learning format
- Fulfills GE: AREA D

PM 306/ Worship Ministry 3 units

The course focuses upon how to develop a healthy life and heart of vibrant worship. It is an appeal to return to biblical worship that allows a person's whole being to express its love and adoration for God and how to lead others in this pursuit.

PM 310/Foundations of Leadership 3 units

This course focuses on developing the heart of a leader, as well as the skills of leaders. Understanding the love of the Father and His perspective of people is key to this course. Healthy leadership styles like humility, teachability, mutual submission, faith, and giving up control, emotional, intellectual, health, and physical balance will be included. This course explores ministry opportunities in God's Kingdom

while honoring those around them. students will lay a foundation to build their personal leadership capabilities and effectiveness so that they can learn to lead like Jesus. Students examine various leadership and motivation styles. (Similar to PT 507A).

PM 401/ Leadership 2: Ministry Catalyst

This course starts by having each student look at the process of becoming a leader or minister within the body, the family of God, and Kingdom culture. The course includes a discussion on the work of apostles and apostolic movements in the Kingdom. Each student will look at how they are called and empowered to ministry, and how they can empower others. Students will work on discovering and implementing God's plan for their lives. (Previously "Charting Your Life Plan" and similar to **PT 507B**).

PM 421/Ministry Internship or Trip 3 units

This will be an elective with instructor oversight of a ministry internship or mission trip. Students will be expected to write about the topic or experience and how it better prepares them to minister in their sphere. This could be a week-long mission trip (21+ hours) or a conference (21+ hours). The student will provide a written summary of the experience and testimonies. This research should be in one of the ministry fields of healing, prophecy, deliverance, or evangelism. (Similar to PT 508B)

PM 422/Experience in Christian Ed. 3 units

The course is a work-study, allowing the student to gain units for their active involvement in the Christian Education Dept. of their local church. The student meets with the Instructor to review requirements which include 72 hours of supervised activity, along with a 1000 word paper.

PM 423/Experience in Youth Ministry 3 units

The course is a work-study, allowing the student to gain units for their active involvement in the

COURSE DESCRIPTIONS

Youth Dept. of their local church. The student meets with the Instructor to review requirements which include 72 hours of supervised activity, along with a 1000 word paper.

PM 424/Experience in Adult Ministry 3 units

The course is a work-study, allowing the student to gain units for their active involvement in the Adult Education Dept. of their local church. The student meets with the Instructor to review requirements which include 72 hours of supervised activity, along with a 1000 word paper.

PM 425/Experience in Church Admin. 3 units

The course is a work-study, allowing the student to gain units for their active involvement in the Administration Dept. of their local church. The student meets with the Instructor to review requirements which include 72 hours of supervised activity, along with a 1000 word paper.

PM 426/Experience in Church Planting 3 units

The course is a work-study, allowing the student to gain units for their effort in being part of a church plant experience. The student meets with the Instructor to review requirements which include 72 hours of supervised activity, along with a 1000 word paper.

PM 427/Branch Pastoral Experience 3 units

Students assisting or starting satellite branch churches from the mother church can receive life experience credit. The requirements include writing a 1000 word paper on their experience, while performing at least 72 hours of supervised activity.

THEOLOGY

TH 201/PHIL 101 Apologetics 3 units

Apologetics addresses critical thinking and reasoning about issues of the Christian faith. "Always be ready to give a defense to everyone

who asks you a reason for the hope that is in you" (1 Pet 3:15). Questions raised still permeate our culture, and so as 1 Peter implores us, we must answer them intelligently and humbly. So we will engage these questions head-on with the most powerful thinkers of church history: (1) What are the proofs of God's existence? (2) How was scripture assembled, and what does it mean to be "inspired by God?" and (3) Who is Jesus? The answers to these questions only scratch the surface of the depths of Christian truth that we will explore in this course.

- Available in Distance Learning format
- Fulfills GE: AREA D

TH202 Christology 3 units

Christ and His work on the cross are a central theme to the entire Scripture. Atonement, justification, and salvation will be explored in-depth in regard to the Christian life and belief system. The claims of Christ to be the only way and his provision for sinful humanity to enter the Kingdom will be a central theme. The historicity of the Christ account of his death and resurrection will be given a strong apologetic. Salvation by faith and grace in the Pauline writings and the tension with James of a faith that is shown by works will be explored. (Similar to BT 503A).

TH 203/Systematic Theology 1 3 units

The purpose of this class is to better understand the basics of our Christian faith, both for personal development and for engaging others. It is often thought that theology is only for professional theologians; however, every person is a theologian. Everyone has beliefs about God and how we relate to Him, shaping the way we behave in every sphere of life. Systematic Theology will provide an introductory study of the doctrines of God, Jesus, the Holy Spirit, man, sin, salvation, and more. Such understanding allows us to live more biblically informed in our contemporary situation. (Similar to BT504A).

- Available in Distance Learning format

COURSE DESCRIPTIONS

TH 205/Biblical Theology 1 3 units

Biblical Theology investigates the major themes and unity of the Bible. We will discover the ongoing flow of the revelatory and redemptive process, structured around God's major covenants, that reaches its climax in Jesus Christ. We will also learn a gospel-centered and Christocentric understanding of Scripture. The purpose of the course will be to see the consistent flow of God's revelation from beginning to end of Scriptures. (Similar BT 506B).

- Available in Distance Learning format

TH 210/Revival History 3 units

This course will cover church history with an emphasis on Holy Spirit revivals. The Kingdom in action through church history and the legacy of the fathers and mothers of the faith will be explored. The discussion will focus on the move of the Spirit and continuing into the present day with a heavy emphasis on the last century. Key locations, events, people, and missions will be discovered. God has been moving in his Church through revivals and we should not miss learning from it. (Similar to BT505A).

TH 301/The Kingdom of God 3 units

The central message of Jesus was indeed the Kingdom of God, and it remains at the heart of what Christians are to live and proclaim today. Being that it is a central theme in the life of Jesus, and also in the whole biblical witness, we must labor to understand its precise definition from a biblical perspective. Unfortunately, this term has been overcome by the popular imagination and extra-biblical connotations. The biblical definition will reveal how the Kingdom relates to the gospel, and the mission of the church.

- Available in Distance Learning format

TH 303/Understanding End Times 3 units

This study of eschatology familiarizes the student with the various theological positions on end times. The course examines such subjects as the

timing of the rapture in respect to the tribulation, Daniel's 70 Week Prophecy, natural Israel, the church in the last days, events leading up to the Second Coming of Christ, and what happens afterward. Controversies, strengths and weaknesses of viewpoints will be presented from the various theories on each of these subjects.

- Available in Distance Learning format

TH 304/Knowing God 3 units

Who is God? Whole libraries could be filled with books and articles written over the centuries on who God is. Some of these ideas about God have come from human superstition or exhaustive observation by the best scientific minds. Some people believe there is no god and some believe there are many God's. Who is God? What is God like?

- Available in Distance Learning format

TH 311/The Spirit of Man 3 units

The human spirit is the real "you." The soul and body are only extensions of the human spirit. This course provides vital insights into the differences between the human spirit and the soul, helping to better understand our constant battle with our carnal nature. Emphasis is also placed upon understanding the development of our conscience, the difference between conviction and condemnation, what happens at death, and how to distinguish between true and false guilt.

- Available in Distance Learning format

TH 312/The Spirit of God 3 units

The uniqueness of the person of the Holy Spirit is often misunderstood or simply ignored. His character, deity, and commission will receive our utmost attention in this class on pneumatology. His 25 titles illustrate the diversity of His vast function in our lives. The course also attempts to answer the honest questions people have regarding the baptism and gifts of the Spirit. (Similar to BT 502A)

- Available in Distance Learning format

TH 313/The Satanic Spirit 3 units

When we understand what the Bible teaches about the devil, we realize how much power and authority we actually possess over his kingdom. The course concentrates upon exposing his strategies and distinguishes his efforts from the

“works of the flesh.” In addition, the subject of demonology will be addressed. Within that study we will attempt to answer the question, “Can a Christian possess a demon?”

- Available in Distance Learning format

Graduate Course Descriptions

BIBLICAL THEOLOGY

BT 501A/ Spiritual Formation 3 units

This course will center on the spiritual foundations of the NT believer. There will be a heavy emphasis on the believer’s identity as a child of God. The Father’s love is one of the most foundational aspects of the Christian understanding to build a solid spiritual identity. This course will cover the Father’s love, the Son’s sacrifice, and the work of the Holy Spirit in the life of the believer. The basic foundational teachings of impartation, baptisms, and living the Spirit-filled life will be covered. A strong emphasis will be on the new identity and victorious life. It will include a study of spiritual disciplines and practices of the Early Church Fathers.

- Available in Distance Learning format

BT 502A/Pneumatology 3 units

Pneumatology is the study of the Holy Spirit as revealed in both the OT and NT. The life of the believer is heavily impacted by the indwelling power and presence of the Holy Spirit. Different aspects of the outpouring and outworkings of the Holy Spirit for today in empowerment, giftings, and baptisms will be presented, along with an ecumenical study of the various streams of churches and their beliefs in regards to the gifts and baptism of the Holy Spirit. The course will be presented from a renewal and charismatics perspective.

BT 503A/Christology & Soteriology 3 units

Christ and His work on the cross are a central theme to the entire Scripture. Atonement, justification, and salvation will be explored in-depth in regard to the Christian life and belief system. The claims of Christ to be the only way and his provision for sinful humanity to enter the Kingdom will be a central theme. The historicity of the Christ account of his death and resurrection will be given a strong apologetic. Salvation by faith and grace in the Pauline writings and the tension with James of a faith that is shown by works will be explored.

BT 504A/Apologetics & Systematic Theology 3 units

Systematic Theology and Apologetics address cultural and societal questions about the Bible, God, and spiritual matters. Peter admonishes us to “always be prepared to give an answer to everyone who asks you to give the reason for the hope that you have.” (1 Peter 3:15). Christians should be prepared with the message of the gospel and apologetics to be able to defend the truthfulness of the faith. The goal is to win over those who are lost and have found the Christian faith confusing, illogical, or irrelevant in the past. This class will prepare students to share their faith.

BT 505A/Renewal: Revival History 3 units

This course will cover church history with an emphasis on Holy Spirit revivals. The Kingdom in action through church history and the legacy

of the fathers and mothers of the faith will be explored. The discussion will focus on the move of the Spirit and continuing into the present day with a heavy emphasis on the last century. Key locations, events, people, and missions will be discovered. God has been moving in his Church through revivals and we should not miss learning from it.

BT 506A/Biblical Study & Hermeneutics

Hermeneutics is the discipline of studying the biblical text. This course will focus on preparing students to teach and preach with sound Biblical hermeneutics. This course requires academic study of the bible and a listening heart to the Holy Spirit to bring it to life. While one main goal of Hermeneutics is to discover the original author's intent for his ancient audience; there is a connection of the OT and NT text to the modern reader and hearer. Many examples and studies of various passages and Biblical books will be conducted. Common hermeneutical errors and difficult passages will be examined. Diverse emphases of hermeneutical practices will be discussed as students discover their hermeneutical leanings.

BT 506B/Biblical Study & Theology 3 units

Biblical Theology will look at major themes and topics that span both the OT and NT. How do we view the certain themes and covenants of the Bible? This will include an examination of the history of theology through the church age and the formation of Christian doctrine. Theology of various streams will be included and how revivals have impacted that theology while giving guardrails to distinguish between heterodoxy and orthodoxy. The purpose is to show the unity of the Bible and the ongoing flow of the revelatory and redemptive process, structured around God's major covenants, that reaches its climax in Jesus Christ. We will also learn a gospel-centered and Christocentric understanding of Scripture.

BT 508A/Elective in Biblical Theology

This can be a research project in a Biblical Theology topic with direct oversight from an instructor. Students will be expected to write about the topic or experience and how it better prepares them to minister in their sphere. This research can pertain to active ministry such as healing, prophecy, deliverance, or evangelism.

PRACTICAL THEOLOGY

PT 501B/Spiritual Freedom 3 units

The Christian faith is one of freedom because of what Christ has done at the cross on our behalf. This course will discuss spiritual warfare, overcoming spiritual opposition, and each believer's authority. The course will cover Christ's desire for all to be free from oppression, torment, demonization, and to be whole in mind, body, and emotions. This course will also cover modes of freedom and how to minister to those that are gaining new freedom.

PT 502B/Prophetic Ministry of the Holy Spirit

God has spoken through the ages to people through audible means, vision, dreams, trances, miracles, signs, and small whispers. This course will discuss Biblical examples of how God speaks. The course will then focus on the prophetic ministry, covering both the role of the Old Testament prophets and now the role of New Testament prophets and the prophetic gifting. Special topics of the prophetic will be discussed including discernment, words of knowledge, dreams, interpretation, and other topics. This course will focus on the biblical foundation of prophetic ministry, the history of its use, and primarily, "how to prophesy."

PT 503B/Christ and His Healing Ministry

God throughout Scripture is a God who heals, Jehovah Rapha. Christ in many cases, healed all that came to Him. There have been many

healing movements and healing ministers that have followed after Christ. The Holy Spirit is still working through a gift of healing today. The Christian faith is by virtue a faith that heals broken hearts and broken souls and bodies. The world notices when the power of God to heal becomes evident.

PT 504B/Apologetics & Power Evangelism

This course will begin with a study of God's heart towards the lost, that all might be saved, and Jesus' payment on the cross that it might be accomplished. There will also be discussions on our part in the commission and our personal testimony. Time will be spent discussing how the role of evangelism fits into the larger church structure and is most fruitful when working with other people with different giftings. Several weeks will be spent looking at different spheres of influence where evangelism plays an important role in expanding the Kingdom. The way the evangelist interacts within the church and the world will be brought into the discussion. This course will focus on going out and doing evangelism.

PT 505B/Renewal: Spiritual Gifts 3 units

This course is the first course in the foundational work of the Holy Spirit in a believer's life and ongoing partnership through spiritual gifts. A survey of spiritual gifts will be undertaken. The goal is to have students learn about the Biblical foundations for spiritual gifts and grow in their ability to identify when the Holy Spirit is at work through spiritual gifts in themselves and others.

PT 507A/Leadership 1 – Pastoral Ministry

This course focuses on developing the heart of a leader, as well as the skills of leaders. Understanding the love of the Father and His

perspective of people is key to this course. Healthy leadership styles like humility, teachability, mutual submission, faith, and giving up control are covered. Practical lifestyle topics of leadership like spiritual, emotional, intellectual, health, and physical balance will be included. This course will prepare students to be ready to join ministry teams and explore ministry opportunities in God's Kingdom while honoring those around them. Further topics of leading a small group time, a ministry team, or basic one-on-one discipleship will be included.

PT 507B/Leadership 2 – Ministry Catalyst

This course starts by having each student look at the process of becoming a leader or minister within the body, the family of God, and Kingdom culture. The course includes a discussion on the work of apostles and apostolic movements in the Kingdom. Each student will look at how they are called and empowered to ministry, and how they can empower others. Students will work on discovering and implementing God's plan for their lives.

PT 508B/Internship in Practical Theology

This will be an elective with instructor oversight of a ministry internship or mission trip. Students will be expected to write about the topic or experience and how it better prepares them to minister in their sphere. This could be a week-long mission trip (21+ hours) or a conference (21+ hours). The student will provide a written summary of the experience and testimonies. This research should be in one of the ministry fields of healing, prophecy, deliverance, or evangelism.

Transfer agreement: “Reasons to Believe”

In 2004 a relationship was established between NCBC and Reasons to Believe (RTB) to offer a variety of apologetics classes. Reasons to Believe was founded in 1986 for the purpose of integrating the words of the Bible with the record of nature. There is no contradiction between science properly interpreted and understood and the Bible: they mirror the same truth.

Please see the transfer agreements section on the NCBC website for unit equivalencies. Courses taught by RTB are taken online. Courses include lectures, textbooks, online interaction, and written assignments. For more information about courses and tuition, please visit www.reasonsinstitute.com. RTB will provide the log-in instructions and a brief orientation video on how to take an online course. Students may also begin the registration process for courses offered by RTB by downloading the [NCBC application from their website](#).

Courses

Critical Thinking Skills

In this intensive 8-week course, Kenneth Samples, RTB’s senior theologian, teaches what it means to love God with all your mind. The ability of Christians to effectively address the many arguments skeptics present is an ongoing challenge. This course deals with the various aspects of deductive, inductive, and abductive reasoning as they are applied to different forms of argumentation. Different ways of testing arguments and truth-claims are evaluated for validity, cogency, and strength. Students will learn to assess how arguments break down, how to recognize and categorize fallacies, and how to recognize when areas of logic are violated.

Creation & the Bible

This 8-week online course encourages students to form an integrated interpretation of general and special revelation as it pertains to the doctrine of creation. Theological and scientific questions concerning the age of the earth are

also considered. Students are equipped to share this information with their Christian friends and family.

Creation Vs. Evolution

Many Christians wonder how to answer commonly cited evidence for evolution. This 8-week online course helps students learn how to use RTB’s testable creation model approach to challenge the evolutionary paradigm. Students are equipped to share these evidences in their evangelistic efforts with unbelievers.

World Religion and Science

This class is taught by theologians and research scholars. The course lays out the foundational beliefs of the world’s major religions and then explores the ways proponents of these religions use modern science to justify their particular worldviews.

Astronomy and Design

This 8-week online course explores introductory concepts related to the biblical and scientific data about the origin and design of the universe. A practical emphasis is placed on using insights from astronomy and physics for apologetics and evangelism

Student Policies

Student Right-To-Know

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the college receives a request for access. Students should submit to the Registrar written requests that identify the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. They should write the Registrar, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Directors; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Northern California Bible College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office U.S. Department of Education, 400 Maryland Avenue, SW Washington, DC 20202-4605.

NCBC reserves the right to refuse students to inspect the following records:

- Their parents' financial statements.
- Records connected with an application to attend NCBC or a component of NCBC if that application was denied.
- Those records which are excluded from the FERPA definition of education records.

Student Intellectual Property (IP)

Ownership of IP created by NCBC students can be a complex issue. However, the Board does not claim an ownership interest in "student-created works" (nor does any State or Federal law result in ownership of such works to the university, as is the case with employee-created scholarly works).

Dissertations and theses are considered “Student-created works”. However, the following types of IP are not considered “student-created works”:

- Works created by a student within the course and scope of employment as an employee of the university;
- Works created with significant use of Board or university resources; and,
- Works created by the student under a sponsored project if the agreement that governs the project provides either party to the agreement (the university or sponsor) IP ownership rights.
- Students and faculty are strongly encouraged to contact NCBC President for a formal ownership determination in any case where ownership of student-created IP is an issue.